



**ALTA FIRE PROTECTION DISTRICT**  
P.O. Box 847  
33950 Alta Bonny Nook Road  
Alta CA 95701-0847  
(530) 389-2676 (Business Office)  
(530) 389-8244 (Station 98)

Directors  
Ed Snider  
Karen Calvert  
Deej Beané  
Cornell Davis  
Christine Miller

---

**MEETING MINUTES**  
**A.F.P.D BOARD OF DIRECTORS – Regular Meeting**

DATE: September 7, 2017

**CALL TO ORDER:** The meeting was called to order at 7:25 pm by Chairman, Ed Snider. Also present were Directors, Karen Calvert, Christine Miller, and Cornell Davis. Board member Deej Beané was not present at the meeting. Attending also was Chief Bryce Birkman, and Facility Manager, Bob Beané.

**CONSENT AGENDA:**

a-b . **Approve the Agenda for September 7, 2017 regular meeting and Approve the Minutes for the August 3, 2017 regular meeting:** A motion was made by Karen Calvert to approve items a and b under the Consent Agenda. The motion was seconded by Christine Miller. There was no further discussion and the motion was unanimously passed.

c. **Approve Hall Stipends:** There were no stipends for this month.

**PUBLIC COMMENT:** There was no public input.

**CORRESPONDENCE:** The annual invitation to the California Firefighters Memorial in Sacramento was read to the Board. The ceremony will be September 28 and 29th.

**REPORTS:**

a. **Chief's Report and Cert Report:** Chief Bryce Birkman gave a report regarding the fires in our State, Oregon and Montana. The Chief also reported on the Cal-Fire employees and our volunteers. Our CPR/First Aid Team will begin recertifying the Cert Team. Alta is a certified CPR/First Aid training center. The public will be able to obtain CPR/First Aid certificate cards upon training at our facility.

b. **Facility Manager's Report:** Bob Beané gave an oral report. Bob has trimmed all the trees and asked permission of the board to remove the dead apple trees from the south side of the property. Bob is still working on the picnic table and benches. Lights are being changed out in the facility. Ceiling tiles are being replaced. A lift will be rented the end of September so the eaves will be pressure washed, painted and the bird netting be installed. Bob also will paint the Dodge firetruck garage, tighten up some of the wood and fix the roof.

c. **Firefighters Association Report:** Nothing to report.

e. **Hall Report:** No new events have been added.

f. **Fire Prevention Update:** Nothing to report.

**ACTION ITEMS:**

a. **Approve the District's Cost Control and Placer County's monthly report for the District.** Christine Miller made a motion to accept the Cost Control and monthly report. Karen Calvert seconded the motion. There was no further discussion and the motion passed unanimously.

b. **Approve preliminary budget for Placer County Auditor/Controller.** A motion was made by Karen Calvert to accept and approve the preliminary budget for the fiscal year 2017-2018. The motion was seconded by Cornell Davis. There was no discussion and the motion passed unanimously.

**GENERAL BOARD DISCUSSION:**

**a. Employee information form.** Discussion was had regarding the employee information form. The form will be given to each person that is a volunteer of the Alta Fire Protection District.

**b. Inventory.** It is time for an inventory of our facility. Chief Bryce Birkman volunteered.

**c. Community Pot luck.** Discussion was had regarding a community pot luck. With so many functions coming up until the New Year, we will probably have one in the spring of 2018.

**ADJOURNMENT:** A motion was made by Christine Miller and seconded by Cornell Davis to adjourn the meeting. This motion passed unanimously. The meeting was adjourned at 8:55 pm.

Respectfully submitted September 8, 2017 by Annette Olsen, District Clerk

Date Approved on: \_\_\_\_\_

Signature: \_\_\_\_\_